



Leicester  
City Council

Minutes of the LOCAL SAFEGUARDING CHILDREN BOARD –  
CORE BUSINESS GROUP MEETING

Held: Thursday, 8<sup>th</sup> November 2007 at 2.00pm in Gartree Committee Room, County Hall, Glenfield

PRESENT:

Ms Glenys Johnston (Chair)

Representing Leicester City Council

Ms Pat Nawrockyi	Head of Service, Children's Safeguarding
Mr Andrew Bunyan	Service Director, Family Support and Safeguarding Services
Guy Goodman	Head of Community Services Law

Representing Leicestershire County Council

Mr Bob Parker	Service Manager, Child Protection, Children and Young People's Service
Ms Flick Schofield	Assistant Director, Specialist Services, Children and Young People's Service

Representing Rutland County Council

Mr Steven Attwood	Head of Inclusion, Rutland Childrens Service
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Representing Health

Mr Adrian Spanswick	Designated Nurse, Child Protection and Nurse Consultant, Safeguarding Children
Mr Alun Elias-Jones	Consultant Community Paediatrician SCCHS for Leicester City PCT

Representing Leicestershire Constabulary

Supt Donna Thomson

Officers in Attendance

Elaine Felstead	LSCB Practice and Performance Review Officer
Katharine Bouch	LSCB Project Officer
Sue North	LSCB Training Co-ordinator
Inga Windley	LSCB Policy Officer
Mike Keen	Committee Services, Resources
Steve Garratt	Committee Services, Resources

1.	<b><u>Apologies for Absence.</u></b>	<u>Action By:</u>
	Apologies for absence were received from Martin Curran (Leicester and Rutland Probation Service), Dr. Sethi (Child Protection Medical Officer), Det. Supt. Chris Tew (Leicestershire Police), Simon Catchpole (Assistant Director, Leicester Secondary Education Improvement Partnership).	
2.	<b><u>Minutes.</u></b>	
	<p>The Minutes of the meeting of the Core Business Group held on 6<sup>th</sup> September 2007, as previously circulated, were agreed as a correct record, subject to the following amendment: -</p> <p><b><u>Minute 8 – Update from QA Subcommittee Chair</u></b>  Second paragraph – delete words “<u>A Policy and Development</u>” and insert “<u>Elaine Felstead - Practice and Performance Review</u>”.</p>	
3.	<b><u>Matters Arising.</u></b>	
	<p><b><u>Minute 12 – LSCB Organisational Review</u></b>  Glenys Johnston reported that the post would be managed by the Development Sub-Committee Chair and that the accommodation for the post would be looked into. Results were to be taken back to the LSCB.</p>	
4.	<b><u>Child Death Review Proposals.</u></b>	
	<p>Katharine Bouch gave a verbal update on the Child Death Review Proposals.</p> <p>It was reported that 2 cases per month would become in-depth cases and would need consent from parents. The data collection tool for statistical analysis was due to be released in April 2008.</p> <p>RESOLVED:</p> <p>That the board be briefed on the resources required and the cost implications.</p>	KB
5.	<b><u>LSCB Financial Contributions.</u></b>	
	<p>Bob Parker provided a verbal update on the LSCB Financial Contributions.</p> <p>It was noted that an estimated £20,000/£25,000 additional funding could be required for the 2009/2010 budget.</p>	

6.	<b><u>LSCB Draft Business Plan 2008 - 2009.</u></b>	<u>Action By:</u>
	<p>Pat Nawrockyi provided an update on the Draft LSCB Business Plan, and asked the group for comments.</p> <p>It was suggested that links to other agencies and strategic partnerships, and measurable outcomes should be included in the Plan.</p> <p>RESOLVED:</p> <p>That the Business Plan be completed by March and be used for the period 2008 – 2011.</p>	PN
7.	<b><u>Dates for 2008.</u></b>	
	<p>Dates of CBG and LSCB meetings from November 2007 to January 2009 were discussed.</p> <p>RESOLVED:</p> <p>That the dates be revised and taken to the LSCB meeting in December 2007.</p>	
8.	<b><u>Draft LSCB Agenda – 13<sup>th</sup> December.</u></b>	
	<p>Consideration was given to provisional items for the draft LSCB agenda on 13 December 2007.</p> <p>RESOLVED:</p> <p>That the following items be included on the agenda:</p> <ul style="list-style-type: none"> <li>- Youth Justice presentation</li> <li>- Dates for 2008</li> <li>- Draft Business Plan</li> <li>- Child Death Review</li> <li>- MAPPA Annual Report</li> <li>- Report from each Sub-Committee</li> </ul>	
9.	<b><u>Performance Data for Approval.</u></b>	
	<p>Bob Parker provided details of the draft Core Performance Data Set and draft Performance Indicators for LSCB.</p> <p>RESOLVED:</p> <p>That the Performance Indicators for LSCB be agreed, and that the Core Performance Data Set be agreed with amendments.</p>	
10.	<b><u>Discontinuation of the Child Protection Register.</u></b>	

	<p>Bob Parker provided a progress update on the Discontinuation of the Child Protection Register.</p> <p>It was reported that a flyer would be provided about the change due to take effect from 1 April 2008.</p> <p>RESOLVED:</p> <p>That the report be noted.</p>	
<p><b>11.</b></p>	<p><b><u>Issues, Policy and Decisions.</u></b></p>	
	<p><u>Development Sub-Committee</u> Pat Nawrockyi provided a verbal update on the work of the Development Sub-Committee.</p> <p>It was noted that the contract for the Project Officer working on the Madressa Project was terminated. A person had been drafted in from Federation of Muslim Organisations who would be taking this work on.</p> <p>It was reported that a working group had been formed with the NSPCC for engagement with the Somali community to scope safeguarding issues.</p> <p><u>Quality Assurance Sub-Committee</u> Bob Parker stated that there was nothing further to report other than work around Q.A. work.</p> <p><u>Training Sub-Committee</u> Adrian Spanswick provided a verbal update on the work of the Training Sub-Committee.</p> <p>It was reported that there would be a meeting to discuss the joint working between the training subcommittee and Bridges.</p> <p><u>Communication Sub-Committee</u> Adrian Spanswick provided a verbal update on the work of the Communications Sub-Committee and tabled a draft Communications Strategy.</p> <p>It was reported that the strategy had been changed following external advice, and a further amendment was suggested at the meeting.</p> <p>RESOLVED:</p> <p>That the Communications Strategy be signed off at LSCB in December 2007.</p>	

12.	<b><u>Licensing and Gambling Report.</u></b>	
	<p>The group was provided with a Licensing and Gambling Report.</p> <p>RESOLVED:</p> <p>That the report be noted.</p>	
13.	<b><u>Performance Management Reports.</u></b>	<u>Action By:</u>
	<p><u>Leicester City C&amp;YPS</u> Pat Nawrockyi presented the Leicester City Child Protection Register &amp; Children and Young People's Service Performance Data.</p> <p>It was reported that the number of children registered in the sexual abuse category had remained low.</p> <p>RESOLVED:</p> <p>That the report be noted.</p> <p><u>Leicestershire C&amp;YPS</u> Bob Parker presented the Leicestershire Report on The Child Protection Register And Related Information.</p> <p>RESOLVED:</p> <p>That the report be noted.</p> <p><u>Rutland C&amp;YPS</u> Steven Attwood presented the Report on The Child Protection Register And Related Information to Rutland.</p> <p>RESOLVED:</p> <p>That the report be noted.</p> <p><u>Police</u> Donna Thomson presented the Police LSCB Stats report.</p> <p>It was reported that new computer software was being piloted which would be able to split data into individual areas.</p> <p>RESOLVED:</p> <p>That the report be noted.</p> <p><u>Health</u> Adrian Spanswick presented the LSCB Health Report.</p>	

	<p>RESOLVED:</p> <p>That the report be noted.</p> <p><u>Probation Service</u> The group was provided with the Leicestershire and Rutland Probation Area LSCB Report.</p> <p>RESOLVED:</p> <p>That the report be noted.</p>	
<b>14.</b>	<b><u>Agenda for the next CBG Meeting.</u></b>	
	<p>RESOLVED:</p> <p>That the agenda be discussed at officers meeting.</p>	
<b>15.</b>	<b><u>Date of Next Meeting.</u></b>	
	<p>RESOLVED:</p> <p>That the next meeting be held on 24 January 2007 at County Hall.</p>	
<b>16.</b>	<b><u>Any Other Urgent Business.</u></b>	
	<p><b><u>Survey of LSCB Members</u></b> Glenys Johnston gave details of a Survey of LSCB Members as to the Functioning and Effectiveness of the Board.</p> <p>It was reported that an additional development day and closer links with the Core Business Group would be useful.</p> <p>RESOLVED:</p> <p>That all CBG minutes be sent to all LSCB Members.</p> <p><b><u>High Profile Case</u></b> It was noted that following a local high profile case, a joint serious case review with the Adult Protection Board would take place around the transition of children into adults' services, as the case was also surrounded by allegations of bullying.</p> <p><b><u>Business Development Plan</u></b> Donna Thomson reported that the plan was being written and that a strategic version of the plan was required.</p> <p><b><u>Goodbye to Flick Schofield</u></b> Flick Schofield was leaving for a 12-month secondment. Glenys Johnston gave many thanks for all her hard work</p>	

	during 6 years of being on the Board.	
<b>17.</b>	<b><u>Close of Meeting.</u></b>	
	The Chair declared the meeting closed at 5:00pm.	