



Leicester
City Council

Minutes of the Local Safeguarding Children Board –
Core Business Group Meeting

Held: THURSDAY, 24 JANUARY 2008 at 2:00pm in Guthlaxton Committee Room,
County Hall, Glenfield

PRESENT:

Ms Glenys Johnston (Chair)

Representing Leicester City Council

Ms Pat Nawrockyi	Head of Service, Children's Safeguarding
Mr Andrew Bunyan	Service Director, Family Support and Safeguarding Services

Representing Leicestershire County Council

Mr Bob Parker	Service Manager, Child Protection, Children and Young People's Service
Vanessa Bishop	Assistant Director, Specialist Services, Children and Young People's Service

Representing Rutland County Council

Mr Steven Attwood	Head of Inclusion, Rutland Childrens Service
Sheri Holland	Legal Services, Leicestershire County Council

Representing Health

Mr Adrian Spanswick	Designated Nurse, Child Protection and Nurse Consultant, Safeguarding Children
Dr. S. Sethi	Child Protection Medical Officer

Representing Leicestershire Constabulary

Supt Phil Taylor

Officers in Attendance

Elaine Felstead	LSCB Practice and Performance Review Officer
Sue North	LSCB Training Co-ordinator
Inga Windley	LSCB Policy Officer
Steve Garratt	Committee Services, Resources

1.	<u>Apologies for Absence</u>	<u>Action By:</u>
	Apologies for absence were received from Martin Curran (Leicester and Rutland Probation Service).	
2.	<u>Minutes</u>	<u>Action By:</u>
	<p>The Minutes of the meeting of the Core Business Group held on 8th November 2007, as previously circulated, were agreed as a correct record, subject to the following amendments: -</p> <p><u>Minute 11 – Issues, Policy and Decisions</u> Second paragraph – delete words “<u>the system from the Madressa Project didn’t work and the contract was terminated</u>” and insert “<u>the contract for the Project Officer working on the Madressa Project was terminated</u>”.</p> <p><u>Minute 13 – Performance Management Reports</u> Second paragraph – delete words “<u>sexual abuse had reduced</u>” and insert “<u>the number of children registered in the sexual abuse category had remained low</u>”.</p> <p><u>Minute 16 – Any Other Urgent Business</u> Delete fifth paragraph, and insert “<u>following a local high profile case.</u>” on sixth paragraph. Eighth paragraph – insert “<u>Flick Schofield was leaving for a 12-month secondment.</u>”.</p>	
3.	<u>Matters Arising</u>	<u>Action By:</u>
	<p><u>Minute 4 – Child Death Review Proposals</u> Adrian Spanswick informed the Board of a launch event in March.</p> <p><u>Minute 7 – Dates for 2008</u> Glenys Johnston reported that an additional date had been added, and that the dates were confirmed. A schedule of CBG and LSCB Meeting dates and provisional agendas from January 2008 to March 2009 was circulated.</p>	
4.	<u>Revision of Training Strategy</u>	<u>Action By:</u>
	<p>Adrian Spanswick and Sue North gave a verbal update on the revision of the training strategy.</p> <p>The Group was informed that due to issues of staff resources in attending several days of training, various options were presented for delivering various depths of training. It was recommended that the decision be made by the full Board.</p> <p>RESOLVED:</p>	

	That the report be taken to the LSCB in March.	
5.	<u>Peer Review of LSCB</u>	<u>Action By:</u>
	Glenys Johnston reported that contact would be made with other Boards to evaluate the LSCB. RESOLVED: That the item be deferred.	GJ
6.	<u>Update Of Committee Chairs</u>	<u>Action By:</u>
	<p><u>Development Sub-Committee</u> Pat Nawrockyi provided a verbal update on the work of the Development Sub-Committee and tabled an E-Safety Strategy & Action Plan.</p> <p>It was noted that the procedures were to be simple and straight forward, to avoid a complex system.</p> <p>It was reported that Leicester City Council and the Police are joint funding the Madressa Project for another year.</p> <p><u>Quality Assurance Sub-Committee</u> Bob Parker provided a verbal update on the work of the Quality Assurance Sub-Committee.</p> <p>It was noted that the file monitoring process was continuing.</p> <p><u>Training Sub-Committee</u> Adrian Spanswick provided a verbal update on the work of the Training Sub-Committee.</p> <p>A suggestion of allocating funding to a proportion of the training programme to allow flexibility was discussed.</p> <p><u>Communication Sub-Committee</u> Adrian Spanswick provided a verbal update on the work of the Communications Sub-Committee and tabled a report of Downloads on the LSCB website during the last quarter of 2007.</p> <p>It was reported that CBG and LSCB minutes would be published online.</p>	
7.	<u>LSCB Funding / Budget</u>	<u>Action By:</u>
	Bob Parker gave a verbal update on the LSCB Budget and	

	<p>funding.</p> <p>It was reported that subject to receiving all invoices, there was an under spend of approximately £56,000.</p> <p>RESOLVED:</p> <p>That the report be taken to the LSCB in March.</p>	
8.	<u>Any Other Business</u>	<u>Action By:</u>
	<p><u>Implications Of Additional Meetings</u> Pat Nawrockyi requested that the implications of more frequent meetings be looked into,</p> <p>RESOLVED:</p> <p>That the item will be on the agenda at the next CBG.</p> <p><u>Leicester City Staff Changes</u> Andrew Bunyan gave details of a Survey of changes within senior staff at Leicester City Council.</p> <p>It was reported that the Chief Executive, Rodney Green, and Corporate Director for Adults and Housing department, Mike Forrester, were retiring. The Group was informed that due to the changes, Andrew Bunyan would be acting up as the Corporate Director for Children and Young People’s Services department.</p> <p><u>Report Format</u> Glenys Johnston informed the Group that a consistent report format had been recommend and was to include decisions and cost implications on the front sheet.</p> <p><u>Best Practice</u> Glenys Johnston informed the Group that the LSCB had received an invitation to give examples of best practice to be included in a national paper of case studies. The LSCB had agreed to be involved.</p> <p><u>Members Handbook</u> Glenys Johnston informed the Group that changes were being made to the Members handbook, including the removal of working group information.</p>	
9.	<u>Close of Meeting</u>	<u>Action By:</u>
	The Chair declared the meeting closed at 3:55pm.	

